

Project Management For Success

What Can You Expect?

This practical workshop offers a hands-on approach, providing learners with the skills, knowledge and practical tools to be successful within a project environment. Project Management is a field that includes tasks such as scheduling, people-management; finance, cost and risk management. It also involves organisational structure and quality management.

Who Should Attend?

Leaders who need to improve their fundamental project management skills and require valuable credits towards a Project Management qualification.

All staff working in a project environment.

3 day Course Content

- Principles, Tools And Techniques Of Project Management
- Project Documentation To Support Project Processes
- Project Initiation, Scope Definition And Scope Change Control
- Project Management Life Cycle – Initiation, Definition, Planning, Implementation, Closure
- Overview of Project Meetings And Workshops
- Work As A Project Team Member
- Evaluate And Improve The Project Team's Performance
- Project Planning – Setting Goals And Objectives, Work Breakdown, Structure, And Schedules
- Project Evaluation
- Project Closure

Understand the Project environment and requirements. Learn the fundamental skills required to be an effective Project Manager. Identify and manage resources, deadlines and stakeholders. Communicate and control project change and generate maximum performance within a project environment.

Unit Standard Alignment

SAQA ID: 120372

NQF Level: 4

Credits: 5

Unit Standard Title: Explain the Fundamentals of Project Management



Services Seta Accreditation
No: 4135



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